



**PORT ST JOHNS**  
• MUNICIPALITY •  
OUR HERITAGE, OUR PEOPLE

## **REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT**

### **1. PURPOSE OF REPORT**

The purpose of this report is to comply with Supply Chain Management Regulations and Supply Chain Management Policy paragraph 6 (3) which states that the Accounting Officer must within 30 days of the end of the Financial year, submit a report on the implementation of the supply chain management policy to the mayor for the council to maintain oversight over the implementation of Supply Chain Management policy.

This report covers the projects that were awarded from **01 July 2015-30 June 2016**

### **2. COMPLAINTS**

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and are functioning well. Training of the committees was undertaken during the month of May from the 11-13. Bid reports, Minutes of the bid committee Meetings and attendance registers have been kept. The following officials were appointed as the Bid Committee Members as per section 26 of Supply Chain Management Policy.

### **Bid Adjudication Members**

- Mrs P Gwana (chairperson)
- Ms F Lusiti
- Mr T Mvukuzo
- Ms N Baleni
- Ms. Z Masumpa

### **Bid Evaluation Members**

- Mr A Mpukuzela (Chairperson)
- Mr L Mangxa
- Mr A Notobela
- Mr W. Mehlomakhulu
- Ms Z Kumanda
- Ms L Zide

### **Bid Specification Members**

Members are appointment as and when there is a requirement for the sitting which is composed off:

- User Department
- SCM official

**Note –Bid Committee members for the first Quarter were as follows:**

### **Bid Adjudication Committee**

Mrs Gwana –Chairperson  
Mr Tshitshi  
Mr Mvukuzo  
Ms Baleni  
Ms Z Masumpa

### **Bid Evaluation Members**

Mr O Madikizela- Chairperson  
Mr L Mangxa  
Mr B Nkwahla  
MS T Nkwahla

### **Bid Specification Members**

Mr T Kwape- Chairperson  
Ms Z Nkumanda  
Mr O Madikizela

They were since changed moving forward from second quarter to the ones stated above that are still functioning.

NB: In promoting ports St Johns Municipality small businesses, the report shows 70% of works is awarded to Port St John's residence.

## Bids for consideration by SCM (30 000 -R 200,000.00)

### Process

The process included obtaining a request from the user department and placing an advert on the website and Notice Boards for Seven days.

### July-September 2015

Company Name	Project Name	Project Amount (Including vat) ( R )	Date Awarded	Status quo of the project	Physical Address of the Company
Altimax pty ltd	Actuarial Valuation-Post Retirement benefits	R45 600.00	04-08-2015	Delivered	East London
Vab Electrical	Maintenance of street lights from Town to Second Beach	R177 590.00	04-08-2015	Service Rendered	Mthatha
Ukuboniswa Trading and Project	Maintenance of Website	R 185 000.00	04-08-2015	Service Rendered	Dutywa
Visha Trading	Security Uniform	78 825.00	12-08-2015	Delivered	Lusikisiki
Nqonqela Trading	Supply and Delivery of Stationery	66 150.00	31-09-2015	Delivered	Port St Johns
Vilisto Trading	Supply and Delivery of Protective Clothing	194 029.00	31-09-2015	Delivered	Port St Johns
Starlube Petroleum	Supply and Delivery of Petrol 8000 L	93600.00	21-09-2015	Delivered	East London

**October –December 2015**

<b>Company Name</b>	<b>Project Name</b>	<b>Project Amount (Including vat) ( R )</b>	<b>Date Awarded</b>	<b>Status quo of the project</b>	<b>Physical Address of the Company</b>
Mlamla Trading	Supply and Delivery of Heavy Duty Patching Machine with compressor	185620.30	15-09-2015	Delivered	Port St Johns
Nyalambisa pty	Costing of Municipal Plant	195 600.00	08-10-15	Not Yet delivered	Lusikisiki
Sobag Trading	Supply and Delivery of 400 T-shirts for LED	R58 050.00	09-10-15	Delivered	Port St Johns
TDOZ Trading	Supply and Delivery of Air-conditions	R98 100.00	16-11-2015	Delivered	Port st Johns
Sinama Trading	Supply and Delivery of Broiler and Chicken Vaccine	R 32 206.00	01-12-2015	delivered	Port st Johns

**JANUARY –MARCH 2016**

<b>Company Name</b>	<b>Project Name</b>	<b>Project Amount (Including vat) ( R )</b>	<b>Date Awarded</b>	<b>Status quo of the project</b>	<b>Physical Address</b>
Izwilokholo Trading	Supply and Delivery of cleaning material	R63 525.00	17-02-2016	Delivered	Port St Johns
PBV Trading	Supply and Delivery of 30 beds and Mattresses for plant operators	R110 516.70	19-02-2016	Delivered	Lusikisiki
Sulela Electrical pty	Electrification of Matane hall and town hall	R183 952.50	10/03/2016	Delivered	Port St Johns

Moretec Constructi on	Supply and Delivery of EPWP Protective Clothing	R183 952.50	10/03/2016	Delivered	Port St Johns
Copy World	Supply and Delivery of Diaries	R65 931.90	17/03/2016	On Progress	Port St Johns
UTC	Supply Training of Bid Committees	R151 500.0	31/03/2016	On progress	Port St Johns

**April 2016-June 2016**

<b>Company Name</b>	<b>Project Name</b>	<b>Project Amount (Including vat) ( R )</b>	<b>Date Awarded</b>	<b>Status quo of the project</b>	<b>Physical Address of the Company</b>
Best Enough Thoughts Trading	Supply and delivery of Stationery	R 44 110.75	21-04-2016	Delivered	Port St Johns
Express Petroleum	Supply and Delivery of Bulk Petrol	R 99 433.00	21-04-2016	Delivered	East London
Copy World	Supply and Delivery of Promotional Material	61 871 .25	23-05-2016	Delivered	East London
KAMN2 Trading	Supply and Delivery LED Tourism Clothing	61 300.00	23-05-2016	Delivered	Port St Johns
Vulusutsha Trading	Supply and Delivery Refuse Bags	55 200.00	01-06-2016	Delivery	Port St Johns
Wessor Global Solution	Supply and Delivery TLB Tyres	53 010.00	01-06-2016	Delivered	Port St Johns

## Bids for consideration by Adjudication committee (above R 200,000.00)

### July –September 2015

Company Name	Project Name	Project Amount (Including vat) ( R )	Date Awarded	Status quo of the project	Physical Address of the Company
Thembuland Gas	Supply and Delivery of 22 500 Litres of diesel	R253 125.00	15-07-2015	Delivered	Eat London
Cross Check Local & Central Information	Cross Check Declaration	R 10 000. Per month	04-08-2015	On Pogress	East London

### October-December 2015

Company Name	Project Name	Project Amount (Including vat) ( R )	Date Awarded	Status quo of the project	Physical Address of the Company
Thembuland Gas	Supply and Delivery of 22000 L of Diesel	245 025.00	30-10-15	Delivered	Mthatha

### January-March 2016

Company Name	Project Name	Project Amount (Including vat) ( R )	Date Awarded	Status quo of the project	Physical Address of the Company
Imani Business Advisory	Compilation of Financial Statement.	R 4 889 816.00	29-01-2016	On progress	Braamfontein

Ziyaduma Trading	Construction of Selwane Access Road	R3 176 411.75	17/03/2016	On Progress	Mthatha
Zamisanani JV Nombeza Trading	Construction of Green to Swazini Access Roads	R6 982 067.68	23/03/2016	On Progress	Bizana
Soyama Construction JV Keep Africa	Construction of Jambeni Access Road	R 3659 805.27	31/03/2016	On Progress	East London
Manyobo JV Mlibo Trading	Construction of Clinic to Njeni Access Road	R3 995 377 .68	31/03/2016	On progress	Mzintlavu

**APRIL 2016 –June 2016**

No bids were appointed

<b>Company Name</b>	<b>Project Name</b>	<b>Project Amount (Including vat)</b>	<b>Date Awarded</b>	<b>Status quo of the project</b>	<b>Physical Address of the Company</b>
RPS Engineering	Appointment on Turnkey basis Electrification of Ports St Johns Villages	R20 000 0000.	06-05-2016	On progress	East London
KAMN2 Trading	Supply and Delivery of Mayoral Sport Clothing	R 485 000.00	07-06-2016	Delivered	Port St Johns
Konwaba Training	Appointment on Turnkey basis Electrification of Ports St Johns Villages	R 750 000.00	01-07-2016	On Progress	East London

**REPORT FOR THE MONTH OF July- May 2016**

**Prepared by:**

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**P Gwana  
Chief Financial Officer**

**Date .....**