



## REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT

### 1. PURPOSE OF REPORT

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honorable Mayor for the council to maintain oversight on the implementation of Supply Chain Management policy.

This report covers the projects that were awarded in JANUARY – MARCH 2022

### 2. COMPLAINE

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and functioning.

The bid committee minutes and reports of the meetings and attendance registers have been kept under supply chain management unit.

## **BID COMMITTEE MEETINGS**

### **JANUARY - MARCH 2022**

#### **Bid Specification Committee has sat for the following projects:**

1. Appointment of a service provider for Fencing of Outspan Inn and Landfill Site Phase 2 with clearvu fence.
2. Supply and delivery of Tyres including fitment and wheel alignment for Municipal fleet and Yellow plant for a period of 3 years when the need arise.
3. Appointment of a Service Provider for Compilation of Annual Financial Statements and Fixed Asset Register for a period of 3 years.
4. Appointment of a Service Provider for ICT Infrastructure upgrade (Turnkey Project) including building of Server rooms for a period of three years.
5. Disposal of Assets
6. Appointment of a service provider for Fencing of Landfill Site Phase 2

#### **Bid Evaluation Committee has sat for the following projects:**

1. Construction of Concrete Slab front entrance of Tombo Library.
2. Supply and delivery of Sports Kit and other equipment.
3. Installation, Monitoring and maintenance of vehicle tracking system and fuel usage management for a period of 3 years.
4. Supply and Delivery of Stationery for a period of One year when the need arise.
5. Supply and delivery of Food Parcels
6. Supply and delivery of Fencing Material
7. Supply and Delivery of Office Furniture for a period of One year when the need arise.
8. Supply delivery installation and maintenance of air-cons for a period of one year when the need arise.
9. Supply and delivery of computers for a period of 18 months when the need arise

#### **Bid Adjudication Committee Meeting has sat for the following projects:**

1. Appointment of a service provider for Leasing of Photocopy Machines for a period of 3 years.
2. Supply and delivery of Sports Kit and other equipment.
3. Supply and delivery of Water Tanks and Chairs

4. Construction of Concrete Slab front entrance of Tombo Library.
5. Supply and Delivery of Stationery for a period of One year when the need arise.
6. Supply and delivery of Food Parcels
7. Supply and delivery of Fencing Material
8. Supply and Delivery of Office Furniture for a period of One year when the need arise.
9. Supply delivery installation and maintenance of air-cons for a period of one year when the need arise.
10. Installation, Monitoring and maintenance of vehicle tracking system and fuel usage management for a period of 3 years.
11. Supply and delivery of computers for a period of 18 months when the need arise.

**OUTSTANDING BIDS**

1. Supply and delivery of Tyres for Municipal fleet and Yellow Plant for a period of Three years when the need arise.
2. Re – advert Construction of Concrete slab at Green – Swazini in Ward 09
3. Re – advert Construction of Concrete slab a Nyosana in Ward 19

There are no Bids that are on Advert.

**Awards made for procurement of this threshold above R30 000.00 – R 200,000.00 (Formal Written Quotations)**

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
Majita and Sithole Electrical	Supply and delivery of Electrical Material for Landfill Site Phase 2	R 94 314.00	20/01/2022	Delivered	Port St Johns
Ahluwile Trading & projects	Supply and delivery of government official portraits, flags and flag poles	R 72,826.90	11/02/2022	Not yet delivered	Port St Johns
Lingomso lethu capital	Supply and delivery of 16 chest freezer	R 145,600.00	11/02/2022	Not yet delivered	Mthatha

**Awards made for procurement of this threshold above R 200,000.00 (Competitive Bids)**

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
Eylam Holding	Construction of Concrete slab in the front entrance of Tombo Library	R 494 327.50	31/01/2022	On progress	Butterworth
Faith journey construction	Supply and delivery of blankets	R 465,000.00	11/02/2022	Delivered	Mthatha
Niniva group	Supply and delivery of sport kits and other equipment- councillors support in wards	R 1,099,700.00	11/02/2022	Not yet delivered	Mthatha
Mchenge innovations	Supply and delivery of water tanks and chairs	R 238,200.00	11/02/2022	Delivered	Mthatha
Genbiz trading 1001 T/A Xerox	Leasing of photocopy machines for a period of 3 years	R2,373,054.48	27/02/2022	Service not yet rendered	East London
Chic Chac Business Enterprise	Supply and delivery of fencing material	R143,692.50	11/03/2022	Not yet delivered	Mthatha
Luphavi Investment	Supply and delivery of food parcels	R604,480.00	11/03/2022	Delivered	Port St Johns
Crack fleet management solutions	Supply, installation, monitoring and maintenance of vehicle tracking system and management of fuel usage for a period of 3 years	RATE BASED	01/03/2022	Service not yet rendered.	Centurion

Prepared by: S. Mtshamba  
(SCM Practitioner)



Reviewed by:



Mrs N. Baleni - Gxumisa (SCM Manager)

Date 08/04/2022

Approved by:



Mr Shinta (Acting CFO)

Date 12/04/2022