



## OVERSIGHT REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT

### 1. PURPOSE OF REPORT

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honorable Mayor for the council to maintain oversight on the implementation of Supply Chain Management policy.

This report covers the projects that were awarded in JULY 2021 – JUNE 2022

### 2. COMPLAINE

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and functioning.

The bid committee minutes and reports of the meetings and attendance registers have been kept under supply chain management unit.

## **BID COMMITTEE MEETINGS**

### **JULY 2021 – JUNE 2022**

**Bid Specification Committee has sat for the following projects:**

1. Appointment of a service provider for Leasing of Photocopy Machines for a period of 3 years.
2. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
3. Supply and Delivery of Protective Clothing and Footwear for a period of One year when the need arise
4. Supply and Delivery of Poultry Farming Inputs
5. Appointment of a service provider for Installation, Monitoring, Maintenance of Vehicle Tracking System and Management of Fuel usage for a period of Three years.
6. Supply, Delivery, Installation and Maintenance of Air cons for a period of One year when the need arise.
7. Supply and Delivery of Stationery for a period of One year when the need arise.
8. Supply and Delivery of Office Furniture for a period of One year when the need arise.
9. Supply and Delivery of Cleaning Material and Equipment for a period of One year when the need arise.
10. Construction of Concrete slab front entrance of Tombo Library.
11. Construction of Headwalls from operations and maintenance of Ngqikiza in Ward 18
12. Construction of Headwalls from operations and maintenance in Noduva Ward 01
13. Construction of Headwalls from operations and maintenance of Mbabalane in Ward 16
14. Construction of Headwalls from operations and maintenance in Godwana to Ntsimbini in Ward 15
15. Construction of Concrete Slab from operations and maintenance at Green to Swazini in Ward 09
16. Construction of Concrete Slab from operations and maintenance in Nyosana in Ward 19
17. Construction of Concrete Slab from operations and maintenance in Mbabalana in Ward 16
18. Supply and Delivery of Computers for a period of 18 Months when the need arise.
19. Supply and Delivery of Concrete Pipes
20. Supply and delivery of Food Parcels
21. Supply and delivery of Water Tanks and Chairs
22. Supply and delivery of Sport Kits and other equipment
23. Supply and delivery of Blankets

24. Supply and delivery of Fencing Material
25. Supply, delivery, installation and maintenance of Air-cons for a period of one year when the need arise
26. Appointment of a service provider for Fencing of Outspan Inn and Landfill Site Phase 2 with clearvu fence.
27. Supply and delivery of Tyres including fitment and wheel alignment for Municipal fleet and Yellow plant for a period of 3 years when the need arise.
28. Appointment of a Service Provider for Compilation of Annual Financial Statements and Fixed Asset Register for a period of 3 years.
29. Appointment of a Service Provider for ICT Infrastructure upgrade (Turnkey Project) including building of Server rooms for a period of three years.
30. Appointment of a service provider for Fencing of Landfill Site Phase 2
31. Supply and delivery of Gas Cylinder and Two Burner Gas Stoves for 2022/23
32. Disposal of Assets
33. Supply and delivery of Toners / Cartridges for a period of One year when the need arise.
34. Construction of Cwebeni Access Road in Ward 05
35. Construction of Mthimbe Access Road in Ward 20
36. Construction of Kwadyovusa to Emangweni Access Road in Ward 04
37. Construction of Nomsenge Access Road in Ward 12
38. Construction of Kwangcoya Access Road in Ward 18
39. Construction of Codesa to Madakeni Access Road in Ward 02
40. Appointment of a qualified panel of service providers for Professional Services of PSJ (Turnkey) Electrification projects for a period of 3 years
41. Supply and delivery of Office Park home.

**Bid Evaluation Committee has sat for the following projects:**

1. Re – Advert Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.
2. Appointment of a Professional Service Provider to plan, implement and monitor Energy, Efficiency and Demand Side Management (EEDMS) project as and when required on behalf of the Municipality for a period of 3 years
3. Re – Advert for Construction of Concrete Slab Front Entrance of Tombo Library.
4. Re – Advert for Supply and Delivery of Electrical & Working Tools for a period of one year when the need arises.
5. Re - Advert for Appointment of a service provider for Development of Indigent Management System for a period of Two years
6. Re – Advert for Appointment of Service Provider for ICT Infrastructure Upgrade for a period of three years

7. Supply and Delivery of Cartridges / Toners for Small Printers for a period of one year as when need arises
8. Appointment of a Travel Agent for Travel Management and Accommodation services; for a period of 3 years.
9. Construction of Bukhwezeni Access Road
10. Construction of Ndayini Access Road
11. Construction of Ngqwaleni Access Road
12. Supply, Delivery and Installation of x6 High Mast Lights at Second Beach, Mpantú, Mampube, Ntafufu, Luqhoqweni & Bambisana
13. Appointment of a service provider for VAT Recovery Services for a period of Two years.
14. Procurement of Banking services for a period of 5 years
15. Supply, Delivery, Installation and Maintenance of Air cons for a period of One year when the need arise.
16. Re – Advert for Appointment of a service provider to review the Integrated Waste Management Plan for Port St Johns Municipality
17. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
18. Construction of Concrete Slab from operations and maintenance in Mbabalana in Ward 16
19. Construction of Headwalls from operations and maintenance of Ngqikiza in Ward 18
20. Construction of Headwalls from operations and maintenance in Noduva Ward 01
21. Construction of Headwalls from operations and maintenance of Mbabalane in Ward 16
22. Construction of Headwalls from operations and maintenance in Gogwana to Ntsimbini in Ward 15
23. Construction of Concrete Slab from operations and maintenance at Green to Swazini in Ward 09
24. Construction of Concrete Slab from operations and maintenance in Nyosana in Ward 19
25. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
26. Construction of Concrete Slab from operations and maintenance in Mbabalana in Ward 16
27. Supply and delivery of Concrete pipes.
28. Supply and delivery of Water Tanks and Chairs
29. Supply and delivery of Blankets
30. Construction of Concrete Slab front entrance of Tombo Library.
31. Supply and delivery of Sports Kit and other equipment.
32. Installation, Monitoring and maintenance of vehicle tracking system and fuel usage management for a period of 3 years.
33. Supply and Delivery of Stationery for a period of One year when the need arise.
34. Supply and delivery of Food Parcels
35. Supply and delivery of Fencing Material
36. Supply and Delivery of Office Furniture for a period of One year when the need arise.

37. Supply delivery installation and maintenance of air-cons for a period of one year when the need arise.
38. Supply and delivery of computers for a period of 18 months when the need arise
39. Construction of Cwebeni Access Road in Ward 05
40. Construction of Mthimide Access Road in Ward 20
41. Construction of Kwadyovusa to Emangweni Access Road in Ward 04
42. Construction of Nomsenge Access Road in Ward 12
43. Construction of Kwangcoya Access Road in Ward 18
44. Construction of Codesa to Madakeni Access Road in Ward 02
45. Supply and delivery of Tyres for Municipal fleet and Yellow Plant for a period of Three years when the need arise.
46. Re – advert Construction of Concrete slab at Green – Swazini in Ward 09
47. Re – advert Construction of Concrete slab a Nyosana in Ward 19

**Bid Adjudication Committee Meeting has sat for the following projects:**

1. RFQ – Consulting Engineering Services for Upgrading of Aggate Terrace Phase 2
2. Appointment of a qualified service provider for professional services of PSJ Municipality (Turnkey) Electrification Project 2021/22
3. Re - Advert for Appointment of service provider for Internal Audit services for a period of Six Months.
4. Re – Advert Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.
5. Appointment of a Professional Service Provider to plan, implement and monitor Energy, Efficiency and Demand Side Management (EEDMS) project as and when required on behalf of the Municipality for a period of 3 years.
6. Supply and Delivery of Protective Clothing and Footwear for a period of One year when the need arise
7. Supply and Delivery of Cartridges/Toners for Small Printers for a period of one year as when need arises
8. Supply, Delivery and Installation of x6 High Mast Lights at Second Beach, Mpantú, Mampube, Ntafufu, Luqhoqweni & Bambisana
9. Construction of Bukhwezeni Access Road
10. Construction of Ndayini Access Road
11. Construction of Ngqwaleni Access Road
12. Re - Advert for Appointment of a service provider for Development of Indigent Management System for a period of Two years
13. Appointment of a Travel Agent for Travel Management and Accommodation services for a period of 3 years.
14. Re – Advert for Supply and Delivery of Electrical & Working Tools for a period of one year when the need arises.

15. Re – Advert for Appointment of Service Provider for ICT Infrastructure Upgrade for a period of three years
16. Re – Advert for Appointment of a service provider to review the Integrated Waste Management Plan for Port St Johns Municipality
17. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
18. Supply, Delivery, Installation and Maintenance of Air cons for a period of One year when the need arise.
19. Construction of Concrete Slab from operations and maintenance in Mbabalana in Ward 16
20. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
21. Construction of Headwalls from operations and maintenance in Noduva Ward 01
22. Construction of Headwalls from operations and maintenance of Mbabalane in Ward 16
23. Construction of Headwalls from operations and maintenance in Godwana to Ntsimbini in Ward 15
24. Construction of Headwalls from operations and maintenance of Ngqikiza in Ward 18
25. Construction of Concrete Slab from operations and maintenance in Mbabalana in Ward 16
26. Supply and delivery of Concrete pipes.
27. Appointment of a service provider for Leasing of Photocopy Machines for a period of 3 years.
28. Supply and delivery of Sports Kit and other equipment.
29. Supply and delivery of Water Tanks and Chairs
30. Construction of Concrete Slab front entrance of Tombo Library.
31. Supply and Delivery of Stationery for a period of One year when the need arise.
32. Supply and delivery of Food Parcels
33. Supply and delivery of Fencing Material
34. Supply and Delivery of Office Furniture for a period of One year when the need arise.
35. Supply delivery installation and maintenance of air-cons for a period of one year when the need arise.
36. Installation, Monitoring and maintenance of vehicle tracking system and fuel usage management for a period of 3 years.
37. Supply and delivery of computers for a period of 18 months when the need arise.
38. Construction of Cwebeni Access Road in Ward 05
39. Construction of Mthimide Access Road in Ward 20
40. Construction of Kwadovusa to Emangweni Access Road in Ward 04
41. Construction of Nomsenge Access Road in Ward 12
42. Construction of Kwangcova Access Road in Ward 18

43. Construction of Codessa to Madakeni Access Road in Ward 02
44. Supply and delivery of Tyres for Municipal fleet and Yellow Plant for a period of Three years when the need arise.

**OUTSTANDING BIDS**

1. Re – advert Construction of Concrete slab at Green – Swazini in Ward 09
2. Re – advert Construction of Concrete slab a Nyosana in Ward 19
3. Re – advert Supply and delivery of Office Furniture for a period of One year when the need arises.
4. Re – advert Supply, Delivery, Installation and Maintenance of Air-cons for a period of One year when the need arises.
5. Supply and delivery of Gas Cylinder and Two Burner Gas Stoves
6. Supply and delivery of Cleaning Material and Cleaning Equipment for a period of One year when the need arise.
7. Appointment of a service provider for Compilation of Annual Financial Statements and Fixed Assets Register for a period of 3 years

**The following Bids are on Advert.**

1. Appointment of a service provider for ICT infrastructure upgrade (Turnkey Project) including building of server rooms.
2. Re – advert supply and delivery of Computers for a period of 18 Months when the need arises.
3. Appointment of a qualified panel of service providers for Professional Services of PSJ (Turnkey) Electrification projects for a period of 3 years.

**Awards made for procurement of this threshold above R30 000.00 - R 200,000.00 (Formal Written Quotations)**

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
Lethunathi Trading Enterprise	Supply, Delivery and Installation of Carport at Finance Department	R 50 000.00	14/07/2021	Service rendered	Port St Johns
Lughayi Investments Pty Ltd	Supply and Delivery of Treated Poles, Anchors & Bolts for Mthambalala Nursery	R 28 960. 00	03 / 08 / 2021	Delivered	Port St Johns

Lisa Foot Print	Supply and delivery of working tools for invasive alien plant eradication project	R 72,706.00	09/09/2021	Delivered	Port St Johns
Chumacebo Travel & General Agency	Supply, delivery and installation of shelves at workshop store cage room	R 56,489.96	10/09/2021	Service rendered	Port St Johns
Khushe Holdings	Supply and delivery of herbicides including measuring cups for invasive alien plant eradication project	R 79,300.00	15/09/2021	Delivered	Lusikisiki
Lethunathi Trading	Supply, delivery and installation of outdoor concrete slab tables with umbrellas at PSJ library	R 60,000.00	28/09/2021	Service rendered	Port St Johns
T Ros construction & other services	Supply and delivery of sanitizers and sanitizing fogger spray	R 40,997.50	14/10/2021	Delivered	Port St Johns
Unakho Business Solutions	Training of 20 learners on first aid and herbicide application for invasive alien plant eradication project.	R 172,500.00	18/10/2021	Service rendered	East London
Mwetuza Trading	Supply and delivery of local library books	R 102,000.00	27/10/2021	Delivered	Port St Johns
Chic Chac Business enterprise	Supply, delivery and installation of poly timber chairs with tables and dustbins at PSJ park	R 96 715. 00	08/11/2021	Service rendered	Mthatha
Denjavu Services (PTY) LTD	Supply and delivery of 1000 x 30KG cold premix for pothole patching	R 105 110. 00	12/11/2021	Delivered	Mthatha
Milglad Trading & Projects	Supply and Delivery of 8500 Litres of Petrol	R 197 965.00	02/12/2021	Delivered	Port St Johns



Copy world	Supply and delivery of dairies and other promotional material	R 109,169.50	13/12/2021	Delivered	East London
Yamandila trading & projects	Hiring of festive season logistics	R 62,230.00	13/12/2021	Service Rendered	Port st Johns
Majita and Sithole Electrical	Supply and delivery of Electrical Material for Landfill Site Phase 2	R 94 314.00	20/01/2022	Delivered	Port St Johns
Ahluwile Trading & projects	Supply and delivery of government official portraits, flags and flag poles	R 72,826.90	11/02/2022	Delivered	Port St Johns
Khushu Holdings	Supply and delivery of 16 chest freezer	R 149 760.00	20/06/2022	Awaiting for delivery	Mthatha

**Awards made for procurement of this threshold above R 200,000.00 (Competitive Bids)**

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
SDM Consulting Engineers	RFQ – Consulting Engineering Services for Upgrading of Aggate Terrace Phase 2	R 2 335 852. 60	01/07/2021	On progress	Mthatha
Tabono Engineering	Appointment of a qualified service provider for professional services of PSJ Municipality (Turnkey) Electrification Project 2021/22	R 7 732 145. 00	12/07/2021	On progress	Gauteng
Khwalo Business Accountants and Auditors	Re - Advert for Appointment of service provider for Internal Audit services for a period of Six Months.	R 483 840. 00	08/07/2021	On progress	East London

Siphelele Fandesi T/A Club Sokuthu Trading	Re – Advert Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.	R 588 200. 00	29/07/2021	Service rendered	Port St Johns
Zipho Zetho	Construction of Ndayini Access Road	R5,428,195.00	09/09/2021	On progress	Kokstad
LMI Developments	Construction of Ngqwaleni Access Road	R4,587,850.25	09/09/2021	On progress	East London
Mnadi civilis CC	Construction of Bukhwezeni Access Road	R6,484,806.30	09/09/2021	On progress	Mthatha
Yakha Lungisa Engineering Services	Supply, delivery, and installation of High Mast Lights at second beach, mpantlu,mpande, ntafufu, Luqhoqhweni, and Bambisana	R4,746,130.50	09/09/2021	On progress	Midrand
Iheans Travelling agency	Appointment of service provider for travel management and accommodation for a period of three years.	7.50%	09/09/2021	On progress	Mthatha
Sense-IT	Appointment of service provider for development of indigent management system for a period of two years	R1,380,540.00	09/09/2021	On progress	Mthatha
Convect	Supply and delivery of cartridges/ toners for small printers for a period of one year as when need arises	Rate Based	09/09/2021	On progress	Umzimkhulu
Denjavu Services	Supply and Delivery of Protective Clothing and Footwear for a period of One year when the need arise	Rate Based	22/09/2021	On progress	Mthatha
Master Cash Payment and Security Technologies	Service provider to plan, implement and monitor Energy Efficiency Demand Management Side as when requested by PSJ Municipality for a period of 3 years	R3,561,435.00	11/10/2021	Service not yet rendered	East London

Sifumba Trading	Supply and delivery of Gas Cylinder and two burner Gas stove	R 850,000.00	16/11/2021	Delivered	Port St Johns
Transkei builders	Supply and delivery of Gas Cylinder and two burner Gas stove	R 849 000.00	16/11/2021	Delivered	Lusikisiki
Phumelela Consultancy	Construction of headwalls from operations and maintenance from Goqwana to Ntsimbini ward 15	R 195 040.00	16/11/2021	Completed	Port St Johns
Luhayi investment	Construction of headwalls from operations and maintenance from Mbabalana at ward 16	R 158 700.00	16/11/2021	Completed	Port St Johns
Mpumzi and Sons trading	Construction of headwalls from operations and maintenance at Noduva in Ward 01	R162,540.00	16/11/2021	Completed	Port St Johns
Xhasanan trading	Construction of concrete slab from operation and maintenance at mbabalane ward 16	R496,660.00	03/12/2021	Completed	Port St Johns
Khanya Trading	Construction of headwalls from operations and maintenance at Ngqikiza in ward 18	R199,600.00	03/12/2021	Completed	Lusikisiki
Crossbar Agencies 280	Supply and delivery of Concrete pipes	R785,112.00	03/12/2021	Delivered	Port St Johns
Eylam Holding	Construction of Concrete slab in the front entrance of Tombo Library	R 494 327.50	31/01/2022	Service rendered	Butterworth
Faith Journey construction	Supply and delivery of blankets	R 465,000.00	11/02/2022	Delivered	Mthatha
Niniva group	Supply and delivery of sport kits and other equipment- councillors support in wards	R 1,099,700.00	11/02/2022	Delivered	Mthatha
Mchenge innovations	Supply and delivery of water tanks and chairs	R 238,200.00	11/02/2022	Delivered	Mthatha

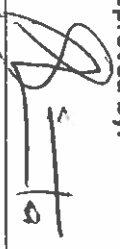
Genbiz trading 1001 T/A Xerox	Leasing of photocoppy machines for a period of 3 years	R2,373,054.48	27/02/2022	On progress	East London
Chic Chac Business Enterprise	Supply and delivery of fencing material	R143,692.50	11/03/2022	Delivered	Mthatha
Lughayi Investment	Supply and delivery of food parcels	R604,480.00	11/03/2022	Delivered	Port St Johns
Crack fleet management solutions	Supply, installation, monitoring and maintenance of vehicle tracking system and management of fuel usage for a period of 3 years	RATE BASED	01/03/2022	On progress	Centurion
First National Bank	Banking Services	R 2.10	31/05/2022	On progress	Mthatha

Prepared by: S. Mtshamba 

Reviewed by:

  
 Mrs N. Baleni – Gxumisa (SCM Manager) Date 06/02/2022

Approved by:

  
 Mr S. Shinta (Acting CFO)

08/07/2022  
 Date